



ANNUAL GENERAL MEETING

THE ENTRANCE BATEAU BAY FOOTBALL CLUB

Notice is hereby given of the Annual General Meeting to be held on

Date: Monday 13th November, 2017.

Time: 7.30pm

Place: Bateau Bay Bowling Club – Upstairs Room

All Committee positions will become available at the Annual General Meeting. Nomination forms for committee positions can be obtained through the clubs website www.tebbfc.com.au.

Membership qualifications- All members registered on The Entrance Bateau Bay Football Club's Register of Members are eligible to apply for committee positions and vote. (Copy of Register of Members available upon written request).

Clause 15. Election of Committee Members

- (1) Nominations of candidates for election as office-bearers of the association or as ordinary committee members:
 - (a) must be made in writing, signed by 2 members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and
 - (b) must be delivered to the secretary of the association at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- (6) The ballot for the election of office-bearers and ordinary committee members of the committee is to be conducted at the annual general meeting in such usual and proper manner as the committee may direct.

- (7) A person nominated as a candidate for election as an office-bearer or as an ordinary committee member of the association must be a member of the association.

Voting- All votes must be given personally at the AGM. There is no proxy voting - Clause 33 of the Constitution states that proxy voting must not be undertaken at or in respect of a general meeting.

No un-financial or unpaid member shall be entitled to vote.

Clause 26. Notice

- (1) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under subclause (1), the intention to propose the resolution as a special resolution.
- (3) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 24 (2).
- (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

Application for Election of Position is attached.

As noted on the forms there are a number of positions available, varying in degrees of work involved, however all roles are instrumental in the smooth running of the club. Please note that even if you decide to help by nominating yourself for a position, this does not mean you are required to attend every meeting held. This is only a requirement of those who hold a position in the Executive Committee.

We are a family and community based club, here to help and support all of our players and families, and would like to see more of those players and family members on board, to help. All contributions, no matter how big or small are very much appreciated!

**THE ENTRANCE BATEAU BAY FOOTBALL CLUB
COMMITTEE POSITIONS**

EXECUTIVE

PRESIDENT
SECRETARY
TREASURER
SENIOR VICE PRESIDENT
WOMENS VICE PRESIDENT
JUNIOR VICE PRESIDENT

COMMITTEE

COACHING COORDINATOR
REGISTRAR
CANTEEN SUPERVISOR
MERCHANDISING OFFICER
GEAR STEWART
WEBMASTER
SOCIAL CHAIRPERSON
GROUNDSPERSON
PUBLICITY OFFICER
PUBLIC OFFICER
SPONSORSHIP OFFICER
CHILD PROTECTION OFFICER
CLUB HISTORIAN

For further information contact Sara on 0421 259 488 or via email at secretary@tebbfc.com.au.